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INSTRUCTIONS FOR DETERMINING 1944 FLUE-CURED OR
BURLEY TOBACCO ACREAGE ALLOTMENTS AND YIELDS

Part I. GENERAL

These instructions will be followed by county committees in determining 1944 flue-cured or Burley tobacco farm acreage allotments and normal yields in accordance with the provisions of Tobacco 813 (Flue-cured) Part I, or Tobacco 813 (Burley) Part I. As used herein, tobacco means flue-cured or Burley tobacco, whichever is applicable.

Acreage allotments and normal yields shall first be determined for farms as constituted in 1943 and shall later be determined for farms as reconstituted for 1944 in accordance with instructions contained in Part VI.

Old farm means a farm on which tobacco was produced in one or more of the five years 1939 through 1943.

New farm means a farm on which tobacco was not produced in any of the five years 1939 through 1943 but on which tobacco will be produced in 1944.

Each farm on which tobacco was not harvested in 1943 as will be indicated in column 5 of form Tobacco 710 shall be reviewed by the county committee and an examination shall be made to determine whether tobacco was harvested from the farm during any of the years 1939 through 1943. If no tobacco was harvested in one or more of the five years, 1939 through 1943, such farm shall not be eligible for an allotment in 1944 as an old farm. The data for such farms will not be included on form Tobacco 814 except in accordance with Part VII hereof.

Part II. PREPARATION OF TOBACCO 814

Form Tobacco 814 shall be prepared in duplicate in the county office, listing thereon each farm in the county for which (1) a tobacco acreage allotment was established in 1943, and from which tobacco was harvested during one or more of the five years 1939 through 1943, (2) on which tobacco was harvested in 1943 and no 1943 allotment was established, and (3) for which new farm allotments are determined for 1944. The data for such farms shall be entered on form Tobacco 814 in accordance with the applicable instructions contained herein.

The applicable kind of tobacco shall be entered in the blank space in the title of form Tobacco 814 and the name of the State and county shall be entered in the spaces provided in the upper right corner. The entries for columns 1, 2, and 3 of form Tobacco 814 shall be taken from columns 1, 2, and 4, respectively, of form Tobacco 710. The entry in column 3 of Tobacco 814 for each farm shall be the finally approved 1943 acreage allotment determined for marketing quota purposes.

After transferring the appropriate entries to form Tobacco 814, the serial number shall be circled for each farm for which the 1943 allotment (1) was reduced because of violations of the marketing quota provisions, or (2) was increased from the State Pool, except where an increase in the allotment to the farm was made because the owner of the farm was displaced, through the acquisition of other farms owned by him, by a Federal agency for war purposes. The original entry in column 3, form Tobacco 814, for such farm shall be lined through and adjusted as follows:

A. If the 1943 allotment for the farm was reduced because of violations of the marketing quota provisions, the 1943 allotment on form Tobacco 610 to which the reduction was applied (plus the larger of 5 percent of such allotment, or .1 of an acre if the 1943 allotment was reduced before such increases in allotments were provided) shall be entered immediately above the entry lined out in column 3.

B. If the farm received an additional allotment from the State Pool, the 1943 allotment on form Tobacco 610 to which the increase was applied (plus the larger of 5 percent of such allotment, or .1 of an acre if the 1943 allotment was increased with acreage from the Pool before such increases in allotments were provided) shall be entered immediately above the lined-out entry in column 3.

Part III. DETERMINATION OF 1944 ALLOTMENTS

A. Computed 1944 allotments. Enter in column 4 the 1944 computed acreage allotment obtained by multiplying the entry in column 3 by 120 percent.

B. Recommended adjustments. Enter in column 5 the adjustment recommended by the county committee as provided below.

The county committee, and where necessary with the aid of the community committee, shall review the 1944 computed acreage allotments in column 4 of form Tobacco 814. If the county committee determines that an adjustment should be made in the allotment to provide fair and equitable allotments as between farms, it shall make such adjustments on the basis of (a) the past acreage of tobacco (harvested and diverted), (b) the land, labor and equipment available for the production of tobacco, and (c) crop rotation practices. Enter in column 5 the adjustment recommended for each farm.

If tobacco was harvested from any farm in 1943 for which no acreage allotment was established, the committee shall establish an allotment for such farm comparable to other old farms on the basis of the past acreage of tobacco (harvested and diverted), the land, labor and equipment available for the production of tobacco, and crop rotation practices. Enter in column 5 the allotment determined for such farm.

The sum of the entries in column 5 shall not exceed the acreage reserve for the county as established by the State committee. In no event shall the acreage reserve established by the State committee be applied on a pro rata basis.

C. Final 1944 acreage allotment. Enter in column 6 the sum of the entries in columns 4 and 5 which shall be the final 1944 acreage allotment unless an adjustment is made in accordance with Part IV.

Part IV. ADJUSTMENT IN FINAL 1944 ACREAGE ALLOTMENTS FOR VIOLATIONS OF THE MARKETING QUOTA PROVISIONS OR ADDITIONAL ALLOTMENTS FROM THE STATE POOLS

A. The farm acreage allotment established for any farm for 1944 shall be reduced in case of a violation of the marketing quota regulations for a prior marketing year as provided in Section 6 of Tobacco 813. The farm operator shall be notified of the reduced allotment and the reason therefor as soon as possible after such reduction has been approved by the State committee. After the downward adjustment has been made the entry in column 6 shall be circled and the reduced allotment entered immediately above.

B. Tobacco acreage allotments which were or would have been determined in 1944 for land which has been retired from agricultural production for 1944 because of acquisition on or since January 1, 1940 by (a) the United States for National defense purposes, (b) a Federal agency for purposes other than for National defense, (c) a State agency for any purpose, and (d) by a person for use in connection with the National defense program shall be placed in State allotment pools and shall be available for providing equitable allotments for owners and operators of farms in 1944 who were displaced because of such acquisition. These pools shall be maintained separately for the acreage retired under (a) and the acreage retired under (b), (c), and (d). Acreage in these pools shall be available for allotment to farms operated in 1944 by displaced producers in accordance with the regulations in Tobacco 813 and existing instructions. Where an increase in the 1944 acreage allotment for a farm has been approved by the State committee, the entry in column 6 shall be circled and the increased allotment entered immediately above.

The provisions of this paragraph B shall not be applicable so long as there is any penalty due and unpaid, or a failure to account for the disposition of tobacco produced on the farm retired from agricultural production, or if the allotment that was to be established for such farm for 1944 was to be reduced because of violation of the marketing quota regulations.

C. The entries in columns 3, 4, 5 and 6 shall be totaled for each page and the county totals for these columns entered beneath the page totals of the last page. Lined out entries in column (3) and circled entries in column (6) shall not be included in these totals.

Part V. DETERMINATION OF NORMAL YIELDS

The county committees, and where necessary with the aid of the community committee, shall review the 1943 normal yield as shown in column 8 of Tobacco 710. The 1944 normal yield for each farm shall be that yield which the county committee determines is normal for the farm,

taking into consideration (a) the yields obtained on the farm during the years 1938-1942, (b) the soil and other physical factors affecting the production of tobacco on the farm, and (c) the yields obtained on other farms in the locality which are similar with respect to such factors. The 1944 normal yield will be entered in column 15 of form Tobacco 814.

For each farm for which the recommended 1944 normal yield differs from the 1943 normal yield, the county committee shall have tabulated on a separate sheet the farm serial number, the 1943 acreage allotment, the 1943 normal yield, and the recommended 1944 normal yield. The following extensions will be made and entered on the separate sheet:

- (a) 1943 acreage allotment times the 1943 normal yield.
- (b) 1943 acreage allotment times the recommended 1944 normal yield.

The sums of the extensions obtained under (a) and (b) above, respectively, will be divided by the sum of the 1943 acreage allotments for these farms. If the weighted average yield thus obtained for 1944 exceeds the 1943 weighted average yield for these farms, it will be necessary to further adjust the recommended 1944 normal yields to bring the 1944 weighted average yield in line with the 1943 weighted average yield for the county.

Part VI. DETERMINATION OF ALLOTMENTS AND YIELDS FOR RECONSTITUTED FARMS

Acreage allotments and normal yields for farms reconstituted for 1944 shall be determined for such farms as constituted in 1943. For farms which are combined for 1944, the 1944 acreage allotment shall be the sum of the allotments for each of the original farms. The normal yield for the combined farm shall be the weighted average of the 1944 yields determined for the original farms.

If a farm is subdivided for the 1944 crop year, the 1944 tobacco acreage allotment shall be determined for the farm before such subdivision, and the allotment shall then be apportioned among the tracts in the same proportion as the acreage of cropland suitable for the production of tobacco on each such tract in 1944 bears to the total number of acres of cropland suitable for the production of tobacco on the entire farm, unless otherwise recommended by the county committee and approved by the State committee. Notwithstanding the foregoing, in the Southern Region, when a farm is to be subdivided into two or more farms which were separate and distinct before a prior combination, the allotments shall be divided in the same proportion that each separate and distinct farm contributed tobacco history to the prior combination.

The weighted normal yield established for such farms shall not exceed the normal yield established for the farm prior to the subdivision.

Part VII. DETERMINATION OF NEW FARM ALLOTMENTS AND YIELDS

Tobacco 708, "Application for Allotment New
Tobacco Farm", shall be filed prior to February 1, 1944, by applicants
for new flue-cured or Burley tobacco acreage allotments. The informa-
tion entered on the form will show for the five years 1939 through 1943,
the tobacco experience of the farm operator or the person who will grow
the tobacco on the farm and other items to be considered by the county
committee. The committee will recommend an allotment and yield for each
applicant eligible to receive a new farm allotment in accordance with
the provisions of Section 11 of form Tobacco 813.

After acreage allotments and normal yields have been recommended
for all eligible new farms, the applications shall be transmitted to the
State office which, in no event, shall be later than February 7, 1944.
The State office shall, insofar as possible, check the data on the ap-
plications with the State office records and shall advise the Regional
Director not later than February 21, 1944, (a) the number of eligible
farms and (b) the total of the acreage allotments recommended for such
farms.

After reports have been received from all States, the State office
will be informed whether it will be necessary to reduce the recommended
allotments pro rata in order that the total allotments for new farms
may not exceed the available reserve. The State office shall determine
that the weighted average yield for new farms does not exceed the county
normal yield and shall prepare supplemental county tabulations for new
farms on form Tobacco 814. The applications for allotment shall be re-
tained in the State office file and the original of the tabulations trans-
mitted to the county office with instructions to notify the operators
of the acreage allotments and normal yields approved for their farms.

Part VIII. APPROVAL BY COUNTY AND STATE COMMITTEES
AND NOTIFICATION OF OPERATORS

After columns 1, 2, 3, 4, 5, 6 and 15 of form Tobacco 814 have been
correctly executed, a member of the county committee shall indicate the
committee's approval of the recommended allotments and normal yields by
entering his signature and the date in the spaces provided at the bottom
of the first and last pages of form Tobacco 814. The yellow copy of
form Tobacco 814 shall then be submitted to the State committee for
review and approval. When approved, the State committee will notify the
county committee of such approval and the county committee shall notify
farm operators as soon as possible on form Tobacco 815 in the case of
flue-cured tobacco and Tobacco 816 in the case of Burley tobacco of the
1944 flue-cured or Burley tobacco acreage allotments and normal yields
approved for their farms. In any case where a change is made in the farm
allotment or yield determined subsequent to the mailing of the original
notice, a new notice form, showing the redetermined allotment or yield
and a brief statement of the reason therefor, shall be marked "Revised"
and mailed to the farm operator.

A copy of the executed notice, certified as true and correct by a
member of the county committee shall, upon request, be furnished without
charge to any person who as operator, landlord, tenant or sharecropper
is interested in the tobacco produced on the farm in 1944.

